



Supervisory Skills “Communication Secrets of Great Leaders”

One of the **biggest liabilities** in the workplace is the inability to **clearly communicate**. The majority of managers claim to be good communicators. When those same managers are evaluated by their employees, the majority of employees say the opposite. What you may not know is that effective communication skills can be learned ~ like any other skill. The link between mere management and great leadership is communication. Come learn the “Communication Secrets of Great Leaders.”

The speaker is Shauna Kelly-Ward. She is a communications-training specialist who focuses on conflict resolution, interpersonal communication, and professional development. Shauna has more than 25 years experience in marketing, public relations, curriculum research and development, human resources, and business management. Shauna is a graduate of Brigham Young University with a degree in Interpersonal Communications and is a member of the National Speakers Association.

DATE: Wednesday, July 18, 2007
TIME: 11:00 a.m. to 1:30 p.m.
(Lunch served at 11:30 a.m.; Presentation 11:45 a.m.– 1:15 p.m.)

LOCATION: Little America Hotel Ballroom
500 South Main Street, SLC, UT

COST: \$32 per participant – **prepayment required**
(Includes luncheon)

Reservations and cancellations must be received by Noon the Monday before the event

REGISTRATION AND PREPAYMENT DEADLINE

July 16, 2007 at NOON

Return w/check payable to: DWS, SLTEC, c/o: Shirlene Bingham, 1385 S. State St., SLC, UT 84115
To charge by phone using VISA or MasterCard only, call: (801) 468-0245 or (801) 468-0097

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Equal Opportunity Employer/Programs

Auxiliary aids and services are available upon request to individuals with disabilities by calling (801) 526-9240. Individuals with speech and/or hearing impairments may call Relay Utah by dialing 711.

Spanish Relay Utah: 1-888-346-3162

Utah Department of Workforce Services